



INSTRUCTOR NEWS | APRIL 2023

INVITATION TO NHI's INSTRUCTOR WEB CONFERENCE JUNE 2023

What is it?

The Federal Highway Administration's (FHWA's) National Highway Institute's (NHI's) Instructor Web Conference is an online meeting between FHWA, NHI staff, and NHI instructors. This is an opportunity to discuss upcoming developments, including the new NHI Learning Management System (LMS) and how it will be used by instructors. This will also serve as a forum to discuss teaching methods that have proven successful when instructing our courses.

When is it?

The conference will be held on Thursday, June 15th at 3:00 PM EST to 4:30 PM EST and Friday, June 16th at 9:00 AM EST to 10:30 AM EST.

How do I sign up?

Please email Paula Ellis at NHIInstructorLiaison@dot.gov indicating which date you would like to attend. A meeting link will then be sent to participants after confirmation.

BECOME A NHI CERTIFIED INSTRUCTOR

The first step in becoming a certified NHI instructor is to attend and successfully complete the [Instructor Development Course \(IDC\) \(FHWA-NHI-420018\)](#). After completion, an instructor should teach a NHI course one to two times, using the skills learned from the IDC training.



image source: FHWA

Instructors can then request a Master Trainer to observe their delivery, and upon successful demonstration of the required competencies and skills during the observation, the instructor will be awarded the NHI Instructor Certification.

Please request instructor certification observations by contacting Paula Ellis at NHIInstructorLiaison@dot.gov.

Upcoming [IDC \(FHWA-NHI-420018\)](#) training will be held at the NHI training facility in Vienna, VA:

- **06/27/2023 – 06/30/2023**
- **09/26/2023 – 09/29/2023**

Register Now

Visit NHI's website today for more information about this upcoming training!

CONGRATULATIONS TO 2023 NHI CERTIFIED INSTRUCTORS

- Earl Dubin
- Bryan Cawley
- Jamie Bents
- Kyle Gable
- Christopher Kline
- Todd Niemann
- Akash Roy

LEARNERS FIRST: THE DIGITAL VERSION

NHI instructors are discovering a variety of strategies, tools, and techniques to help learners interact with course content in meaningful ways. The Learners First handbook is an online resource with methods and tips for creating engaging and interactive learning experiences. It provides information on selecting the most appropriate options for their class, as well as detailed instructions and examples for instructors to replicate on a course.

You can access and bookmark the link to the Learners First: Creating Engaging and Interactive Learning Experiences digital handbook here: [National Highway Institute Learners First \(dot.gov\)](https://www.nhi.gov/learners-first) or use the QR code below to access the mobile version and have easy access to these tips and techniques on your phone.



INSTRUCTORS OF EXCELLENCE AWARD 2023 ANNOUNCEMENT

NHI plans to reestablish the Instructor of Excellence award in 2023.

We look forward to recognizing the efforts of more than 400 instructors from the FHWA's and NHI's contractor partners. We value your ongoing commitment to training adult learners across the transportation workforce and know you are our most valuable resource.

When the award was first introduced in 2007, there were originally only three qualifying instructors. Since then, the continued dedication to excellence, professionalism, and learner-centered training from NHI's instructors can be seen in the growing number of awardees each successive year. The Instructors of Excellence Award is no small achievement, as it is meant to highlight multiple accomplishments throughout a trainer's career. Instructors are required to:

- Achieve NHI's Instructor Certification.
- Teach at least three sessions within the year.
- Achieve a satisfaction rating of 4.8/5.0 on your evaluations.
- Be endorsed by an NHI Training Program Manager.

NHI: Training Transportation Professionals Since 1970.

National Highway Institute, Federal Highway Administration

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