

**COURSE NUMBER**

FHWA-NHI-361031

**COURSE TITLE****DBE/ACDBE Certification Training**

On November 3, 2014, the Department of Transportation issued a final rule amending its disadvantaged business enterprise program at 49 CFR Part 26. This final rule contains amendments to various certification provisions that are not reflected in the 9-module DBE/ACDBE Certification Training series (FHWA-NHI-361031). We are working to update the 9 modules to reflect the changes. In the meantime, we recommend that upon completion of training you watch a recorded presentation of the final rule amendments available at the Departmental Office of Civil Rights website here: <http://www.civilrights.dot.gov/disadvantaged-business-enterprise>

-- This training is provided to you at no cost by the Office of the Secretary of Transportation (OST) --

Gain the skills necessary to perform a full review and analysis of Disadvantaged Business Enterprise (DBE) and Airport Concession Disadvantaged Business Enterprise (ACDBE) certification eligibility. The course is delivered through 12 hours of web based training consisting of 9 critical module segments. This training helps ensure that all persons responsible for determining whether or not a firm qualifies as a DBE or ACDBE, as well as those who have general DBE/ACDBE program responsibilities, are knowledgeable concerning all requirements for eligibility, and that the interpretation and application of requirements are consistent throughout the country.

OUTCOMES

Upon completion of the course, participants will be able to:

- Identify and understand the historical foundation of the DBE/ACDBE program, its objectives, and the overall program operation
- Identify basic certification eligibility requirements according to the regulation 49 CFR Part 26
- Assess whether applicant firms and existing DBE/ACDBEs meet the small business size requirements of the regulation
- Assess ownership/control requirements according to the regulation
- Determine how applicant owners can make an individual showing of social and economic disadvantage according to 49 CFR Part 26 and Appendix E
- Assess whether firm owners meet the economic disadvantage requirements of the regulation
- Perform on-site reviews and collect necessary data
- Properly deny applicant firms entry into the program or remove existing firms' DBE/ACDBE certification
- Properly apply the interstate certification provisions of the regulation
- Understand fraud and fraud prevention strategies applicable to the DBE/ACDBE program
- Identify and understand DBE/ACDBE certification requirements

TARGET AUDIENCE

All persons responsible for determining whether a firm qualifies as a DBE or ACDBE should take this training, including certifiers and DBE Liaison Officers. Certifiers are required to be knowledgeable concerning all requirements for eligibility and that the interpretation and application of the regulatory requirements are applied consistently nationwide. Ensuring that individuals processing DBE certifications apply the same measure of scrutiny and subjectivity is integral to maintaining the integrity of the program.

TRAINING LEVEL: Basic

FEE: 2016: \$0 Per Person; 2017: N/A

LENGTH: 12 HOURS (CEU: 0 UNITS)

CLASS SIZE: MINIMUM: 0; MAXIMUM: 0

NHI Customer Service: (877) 558-6873 • nhicustomerservice@dot.gov